

GREAT AYTON PARISH COUNCIL

Minutes of the Allotment Committee meeting held at The Parish Council Centre on Wednesday 10th December 2025 at 18.00

Present: Cllr Kirk (Chair), Mr C Hall, Cllr Mason, Mrs J Walker, Mrs A Livingstone (Clerk).

1 Apologies for absence and declaration of Interests

Apologies for absence were received from Mrs R Young. There were no declarations of interest.

2. Minutes from the committee meeting held on 21st May 2025. To confirm the minutes as a true and correct record and discuss any matters arising.

It was RESOLVED to APPROVE the minutes of the Parish Council meeting held 21st May 2025 as a true and accurate record. Minutes were signed by the Chair. There were no matters arising from the minutes for discussion.

3. Update re grant position

Chris Hall informed that, subject to the planning application being granted at the Planning committee meeting on the 12th of February. There had been confirmation that the spend date for the grant had been extended to 30 June 2026 but the transfer deal must be confirmed by 31 March. The value on the land had not changed and the scope of what the council had committed to deliver had not changed. Mr Hall to forward papers showing the commitments agreed to be produced, which included the purchasing of the land enabling continuation of all gardening, the pigeon club and Yatton House garden. There were a number of generic areas which the money could be claimed under. Spending could be varied as long as it fit into a generic area and delivered what had been within the bid. It was cautioned that the costs included in the bid were from two and a half years ago, there had been price increases since this time and the community may need to raise more money. The definition of land types had been mentioned and the category for stamp duty needed to be checked. Information on the bid stated the need for First Aid training and the scope of this could not change. Mr Hall informed of information on branding requirements needed on any reporting, press releases and community advertising. It was agreed that the Parish Council would need to provide and fund new signage for the allotment to include the government branding.

4. Any actions required

Parish Council to follow up on the stamp duty cost via the legal representative.

Mrs Walker to progress a logo/branding and look at updating costings, including looking at each heading and what was in the original bid. If there were any changes these were to be under the same broad category and revised costs were to be provided as it was vital that the community ensures that what is provided is what is wanted.

ACTION: Clerk/Mrs Walker

5. Date of next meeting if known – Tuesday 20th January in Parish Centre at 6pm. Appreciation for the time and continuing work involved were given to Chris Hall.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk